

Clarendon County Recreation Department is excited to announce our new **Online Registration** website for our customers/citizens to have greater awareness of our department's activities, programs, and events. Our customers/citizens can now register online for their sporting activities/programs, pay with credit cards, and check out facilities available for rental, updates and to view their payments, and more! By having this feature, our customers do not have to spend time filling out the same forms over and over or finding some time to come into the offices during business hours to register for these activities.

Hopefully, this program will allow you to register right from your computer or phone, without any hassles. This is new for us as well, so if you have any issues or questions, please contact us at (803) 473-3543 as we work together to make our registration and information an easier process for all of us.

To start this process please visit our Rec Desk page at:

<https://clarendon.recdesk.com/Community/Home>

Some more information about our new Rec. Desk system and website.

- **Our 2021 Fall Sports** (tackle football, soccer, flag football, and girls' volleyball) **are opening for in person and online registration on Monday, August 2, 2021, and will be closing on Friday, August 20, 2021.**
- There is also information attached and a help button on the rec desk community website on how to setup your Rec Desk account profile, how to register for our programs and how to checkout/process your payment.
- There is also a google translator icon on the website for the information to be made available to you in another language.
- **You will need to “Create an Account” after going to the online link above. By creating an account, you will be able to access your page at any time by clicking the “Login to RecDesk” button on the left, but please remember to write down your account username and passwords and keep them in a safe place. Please call or email our office if you have forgotten your username and/or password. You can then update any information that has changed, add any new family members to your profile and register them for our programs and activities.**
- After you create an account with your family and begin adding their information into the system, our registration process will become easier for all of us. **NOTE:** * **If you played softball, baseball (T-Ball/Coach Pitch), golf or rented any shelters at the parks with the Clarendon County Recreation Dept. in 2021 you or your child may already be entered into our new online system. If you did not have a child play or rent any shelters during 2021 and do not have an account or cannot find any of your family or children(s) names, we would like for you to add each of your family participants names into our system.**
- You can also upload your child's birth certificate on our system.

- You will have the ability to register and pay online with a credit card. **NOTE:** Credit cards have a 2.5% with a \$2.00 minimum.
- You can still register in person for all programs and activities in one of our offices (Manning or Turbeville) during business hours and can pay by check or cash if payment by credit card is not an option for you. However, we would still like for you to create a member profile with us when you come into register. So, please allow a little extra time to enter this information into our system when you come into register.
- The website will also contain program information. We will continue to provide information through BAND notifications and our Facebook page as well.

We are going to continue to work toward our goal to provide more information on our online Rec Desk system.

Please do not hesitate to call us if you have any other questions or concerns and we will be glad to assist you.

We also hope you will provide us with feedback on our new on-line system.

Thanks,
LeBon Joye
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